

Lab & Classroom Procedures

Starting the Class:

1. Let bookbags, coats and all personal items under your seat.
2. Log into the computer and go to the Mr. Connors wiki website.
3. Log on to your module (if we are working on modules). If not, work on your previous assignment from the day before.

During Class:

1. If you have a partner, you may work quietly with your partner.
2. Raise your hand if you need help. Wait patiently and continue to work as best you can until the teacher is able to assist you.
3. Do not leave your assigned work area without permission from your teacher.

End of Class:

1. Clean up your workstation.
2. Log off your module/computer. Close all programs.
3. Store your materials and save your files/progress.
4. Collect your personal belongings.



Responsibilities and Privileges

1. Show respect for other students, their work and the teacher.
2. Show respect for the room, furnishings and equipment.
3. No food or drinks permitted in the Lab. Also no gum!
4. Stealing or damaging the equipment will lead to prompt loss of Lab privileges.

Students who are able and willing to behave responsibly will have the privilege of learning and exploring in the Lab.

Students are responsible for their behavior. Students who are unwilling or unable to behave according to the rules are subject to the following penalties:

Violation of Rules 1 through 3

- 1st Offense** – Verbal warning.
- 2nd Offense** – 10 points deducted from the Module Grade.
- 3rd Offense** – 30 points deducted from the Module Grade.
- 4th Offense** – Loss of Lab Privileges for two classes.

Violation of Rule 4:

Loss of Lab privileges is for a time selected by the Teacher and Administration.

Students are responsible for all repair or replacement costs.

Lab privileges may be reinstated after having a parent-teacher conference.

